

— DRAFT —

MINUTES

of the

Executive Committee to Review the Death of Children Meeting

held on

June 8, 2022

via Microsoft Teams

[Meeting Link](#)

Call-in number: 1(775) 321-6111; Extension: 399427983#

1. Call to Order, Roll Call, Introductions

Stephanie Herrera called the meeting to order at 11:02 AM.

Executive Committee members present:

- Kathie McKenna, Pioneer Territory CASA
- Margarita DeSantos, SNHD
- Vickie S. Ives, DPBH - MCH
- Sheri McPartlin, CCSD
- Christine Eckles, Washoe County JJ
- Stephanie Herrera, DPBH - Vital Records
- Tim Burch, Clark County DFS
- Richard Egan, proxy for Misty Vaughan Allen, DPBH - Suicide Prevention
- Jennifer Spencer, Attorney General's Office
- Desiree Mattice, Department of Public Safety
- Michelle Sandoval, DPBH - Rural Clinics
- Ryan Gustafson, proxy for Amber Howell, Washoe County Human Services Agency

Executive Committee members absent:

- Nancy Saitta, Retired
- Lisa Sherych, DPBH
- Brian Shoaf, Elko County Sheriff's Office
- Cindy Pitlock, DCFS
- Megan Freeman, DCFS

Staff and guests:

- Jessica Freeman, DCFS
- Dawn Davidson, NICRP
- Elizabeth Holka, NICRP
- Lorena Bojorquez, DCFS
- Denise Tyre, Washoe County HSA
- Dr. Tiffany Tyler-Garner, Children's Advocacy Alliance
- Vanessa Dunn, Belz & Case
- Lea Case, Belz & Case
- Kaitlynn Rodriguez, DCFS

2. Initial Public Comment

No initial public comment.

3. For Possible Action: Review and Approve the State Fiscal Year (SFY) 2023 Public Awareness Funding.

Jessica Freeman stated that the Notice of Funding was released on March 1, 2022 and that the deadline to receive applications was April 29, 2022. Eight applications were received, requesting a total amount of \$613,409.15. This total exceeded the amount of funding available, which was \$200,000. A subcommittee was formed to review the applications in-depth and to score the applications based on a matrix designed by the Grants Management Unit (GMU). This subcommittee met on May 10, 2022.

Applications from the following organizations were received requesting the listed funding amounts:

- Baby's Bounty: \$46,202.50
- Children's Cabinet: \$110,647.00
- Clark County DFS: \$200,000.00
- Community Chest: \$51,818.00
- Las Vegas Center for Spiritual Living: \$17,156.50
- NyE Communities Coalition: \$37,939.39
- Suicide Prevention Network: \$93,615.56
- Washoe County HAS: \$53,000.00

Jessica Freeman then provided an overview of each agency and details about their request. The first applicant was Baby's Bounty, requesting a total of \$46,202.50. Baby's Bounty's mission is to support at-risk families by providing education regarding infant care in addition to essential supplies. They have been serving families in Clark County since 2008 and are past recipients of the public awareness funding, though they did not apply for funding the previous year. Baby's Bounty focuses on safe sleep education by providing a Baby Bundle Program and a Diaper Bank. There are three components to the Baby Bundle Program. The first component is the Safe Sleep and Baby Basics Course, which is the mandatory first step required to receive services. It is an online class, which was developed in consultation with a board-certified pediatrician, the coroner's office, and the information from the American Academy of Pediatricians. This course is offered in both English and Spanish. The course is interactive, demonstrates basic infant care, promotes practices that reduce SIDS, and has a quiz to assess comprehension. The second component of the Baby Bundle Program is safe travel. This means that each family receives a new, regulation-approved, rear-facing car seat in their Baby Bundle. The third component of the Baby Bundle Program is the Baby Bundle. After completing the required online course, the client receives a Baby Bundle which includes a portable crib, front carrier, playmat, diapers, wipes, bottles, blankets, 25 pieces of clothing, bathtub, towels, washcloths, and additional hygiene items. The funding request is broken down into personnel costs and operating costs. The personnel cost is \$25,852.50, which is a portion of 2 salaries. The operating cost is \$20,350.00, which pays for 12 months of rent. As explained in their application, the storage of the Baby Bundle supplies takes up half of their 111,870 square foot office and therefore requires funding. The subcommittee wished their funding request included more details.

The next applicant was The Children's Cabinet, requesting a total of \$110,647.00. The mission of The Children's Cabinet is to keep children safe and families together by offering services and resources that address unmet needs through a unique and effective cooperative effort between the private sector and

public agencies in Nevada. They are current recipients of public awareness funding. The Children's Cabinet has two main departments, the Supporting Early Childhood Education & Development (SEED) department and the Family & Youth Intervention (FYI) department. A critical component of the Family & Youth Intervention department is the behavioral health services that provide education, screening, and treatment for youth mental health issues such as anxiety, depression, and suicidal thoughts through programs including Youth Mental Health First Aid, Living Ideation, Signs of Suicide, and free individual and family counseling. They have created a new approach to youth suicide prevention that assesses the living potential of respondents based upon a culturally sensitive suicide prevention and intervention model called Living Ideation, developed by Steve Nicholas, Ed.D., MFT. The model's Connect with Your Teen workshop includes topics that promote stability for youth. The Children's Cabinet has provided workshops to more than 600 adults in the past four years. Participant feedback has a consistent tone of hopefulness and belief that the program is effective at creating connections and conversations. Prior to last year, The Children's Cabinet was a subcontractor for Renown, who was awarded funding for the program. The Children's Cabinet is proposing a 3-part project. Part 1 of the project is to pair Living Ideation Connect With Your Teen parent workshops with Signs Of Suicide screenings that are provided to 7th graders in Washoe County Schools. If a youth is identified as having a risk of suicide, they are interviewed by a licensed therapist, who evaluates them for immediate risk. Afterwards, the youth is provided with follow-up recommendations and the therapist will talk with the youth's parents. Referring the parents to the Living Ideation Connect With Your Teen parent workshops will give them support and education. Part 2 of the project is to expand the Living Ideation Connect With Your Teen parent workshops to communities outside of Washoe County. The Children's Cabinet will continue to collaborate with the Health Communities Coalition and work on expanding the workshops to Fernley Middle School, Fernley High School, and other schools in the surrounding area. Additionally, as they had done SFY 2022, they will continue to expand this program in the Lyon County School District. Part 3 of The Children's Cabinet 3-part project is to collaborate with the Reno-Sparks Tribal Health Center to bring this program to the Native American Community. The language of the material and training discussion will be adapted and emphasize spiritual and cultural values of connectedness. The Children's Cabinet will co-facilitate and/or provide six of these workshops for this collaboration. The funding request is broken down into personnel, travel, operating, contractual/consultant, and indirect costs. The personnel cost is \$29,884.00, which is a portion of 4 staff salaries. The travel cost is \$737.00. The operating cost is \$3,592.00 and includes computers, internet, software, utilities, programs supplies, and building maintenance. Contractual and consultant cost is \$72,200 and includes \$31,200.00 for Dr. Steve Nichols and Embargo staff, \$1,100 for Health Communities Collaboration, and \$30,000 for collaboration with Reno-Sparks Tribal Health Center. The indirect cost is \$5,698.14. Per Jessica, the subcommittee had concerns about the sustainability of the programs proposed. The Children's Cabinet continues to need consulting from Dr. Steve Nicholas and the subcommittee wanted to know when they'd be able to run their programs independently without consulting, especially because approximately 34% of their funding request was for contractual fees. The Children's Cabinet was awarded \$82,000 last year.

The next applicant was Clark County DFS for \$200,000.00. Clark County DFS is a local public agency designed to help keep children safe, establish permanency, and ensure well-being. They engage with various community partners and stakeholders across Southern Nevada to build safe, nurturing, and stable families. They were formed in 2002 in response to the merger of the state and county welfare services. They have not been recent recipients of the public awareness funding. Clark County DFS is proposing to deliver a media campaign around safe sleep education. They will partner with OneSeven Communications, or another identified vendor, to accomplish this campaign. The campaign will provide parents and caregivers the appropriate training and guidance to create a safe sleep area for babies by learning current infant safe sleep recommendations. Clark County DFS is proposing a multi-faceted

approach to include online media, print, radio, and TV. They intend to partner with Mommy Blogger to create TikTok videos and also partner with high schools and health classes. They host a safety baby shower for any childcare providers and present information on safe sleep and also incorporate games and prizes. They also partner with a local musician to create a lullaby with the safety information and also with Utilize National Safe Sleep for resources. Clark County DFS will be partnering with two evidenced-based programs, CARA Plan of Care and Thrive by Five, to support the target population and distribution of proposed activities. All of the funding will go to contractual and consultant fees; this includes partnership, PR and social media, leveraging current relationships to extend budget and exposure, media purchase, reporting and analytics, creative content, and adhering to DFS branding guidelines. Marketing could include advertisements, signage, flyers, marketing, collateral, photography, videography, etc. The subcommittee thought it was a strength that Clark County DFS stated that their goal was to reduce unsafe sleep deaths by asphyxia by 10-15 % in this fiscal year and by 25% the next. Despite this, the subcommittee was concerned that all of the funding was going to be used for media. Richard Egan asked if any of the media campaigns being proposed have been previously utilized by the Executive Committee or if there was any overlap in the programs being proposed by the applicants. As the Executive Committee had requested that applicants focus on safe sleep initiatives, multiple applicants, both current and previous, have safe sleep programs and campaigns that have been modernized and evolved throughout the years.

The next applicant was Community Chest, requesting \$51,818.00. The mission of Community Chest is to “act as a catalyst for change and a center for resources to help people help themselves and others, as together we build strong and healthy families and communities”. They intend to focus on Safe Sleep, Suicide Prevention, and Injury Prevention initiatives by bringing education, resources, and supportive services to the people in their communities. Community Chest is a current recipient of the public awareness funding. Through their proposal, Community Chest aims to increase protective factors in 50 children, ages 5-15, by inviting them to participate in Community Chest’s Comstock Kids program twice a week year-round. Each protective factor aids to reduce the probability of participation in risky behaviors and lessens risk factors, such as depression and suicide. All youth who participate will complete a pre- and post- DAP assessment (Developmental Assets Profile) to measure protective and risk factors. Any youth identified as at-risk will be given the Brief Screen for Adolescent Depression (BSAD) and referred to the in-house mental health team. The Comstock Kids program focuses on building resiliency, strengths, and supports youth through evidence-based curriculums of Dare to Be YOU and Developmental Assets Framework. The classes will build youths’ self-image, identify support systems, teach coping skills, increase self-responsibility, and social-emotional strengths. The Developmental Assets framework consists of a set of 40 relationship qualities, opportunities, supports, social emotional skills, personal skills, values, and self-perceptions that help youth thrive. In order to reduce the risk of child death due to unsafe sleep environments, Home Visitors will provide in-home safe sleep assessments, education, and resources to 20 rural families with children 0-12 months using the evidenced-based Cribs for Kids curriculum. Each family will have access to ongoing education and resources to create a safe sleep environment. If needed, families will be given a crib, fitted sheets, sleep sacks, and other tools to prevent unsafe sleep deaths from happening. Additionally, Home Visitors will provide 30 families with injury prevention education using the Parents as Teachers curriculum. Community Chest’s funding request includes personnel and indirect costs. The personnel cost is \$47,107.50, which is a portion of 4 salaries. The indirect cost is \$4,710.50, which represents the expenses of doing business that are not readily identified with a particular grant, contract, project function, or activity, but are necessary for the general operation of the organization and the conduct of activities it performs. This will be a percentage that cannot exceed 10% of Direct Expenses. The subcommittee thought that this was a strong application and had great reach throughout the state,

however, was concerned that there wasn't that much of an increase in their projected numbers served from last year despite requesting more money this year. Last year, Community Chest requested and received \$26,716.00 of public awareness funding.

The next applicant was the Las Vegas Center for Spiritual Living for \$17,156.70. Their mission is to create a space for "an awakening and revealing Oneness". They help awaken individuals to their inherent power and purpose through unconditional love, creativity, and conscious community. They are a community partner with the Nevada Office of Suicide Prevention and are a first time applicant of the public awareness funding. Through their partnership with the Office of Suicide Prevention, the Las Vegas Center of Spiritual Living will provide support to the Reducing Access to Lethal Means Program. They will provide medication safes and gun locks to those in crisis statewide with the assistance of Mobile Crisis. Additionally, the funding will allow the purchase of ten 60-inch round tables to use for Youth Mental Health First Aid (YMHFA) Trainings that are held at the Las Vegas Center of Spiritual Living. YMHFA is designed to teach parents, family members, teachers, and other supportive adults about helping adolescents who are experiencing mental health challenges and crises. The funding request will cover the cost of equipment. A total of \$10,000.00 will be allocated for 185 medication safes, \$5,000 for gun locks, and \$2,167.70 for ten 60" round tables for the YMHFA. The gun locks that will be purchased include 169 cable gun locks, 34 set your own combination, 196 gun locks, and 139 covered brass padlocks. The subcommittee liked that this was a statewide program that provides direct prevention items, but was concerned that the Las Vegas Center for Spiritual Living was a new applicant and were therefore unsure about their ability to manage the grant.

The next applicant is NyE Communities Coalition requesting a total of \$37,969.39. They provide education, information, awareness, and environmental changes through other prevention, wellness, nutrition, and fitness programs. These programs include SNAP Education, Diabetes Education, and other wellness initiatives. This agency serves Nye, Esmeralda, and Lincoln counties and are current recipients of public awareness funding. NyE Communities Coalition will continue to partner with Lincoln County School District and Nye County School District, Nevada State Women Infant Children (WIC) Office, local County Health and Human Services (HHS), other partners, and local businesses to prevent the death of children in Nye, Esmeralda, and Lincoln counties from unsafe sleep methods and suicide. They have two proposed goals with their request for funding. The first goal is to prevent the death and injury of children, especially those under the age of 18 months, from dying in their crib from unsafe sleep methods. NyE Communities Coalition will educate parents and caregivers on safe sleep methods, including the risks associated with co-sleeping. They will utilize person-to-person education and a locally supported marketing campaign to provide awareness about safe sleep practices. They plan to educate 50 expecting/new parents or parents with children less than 18 months on safe sleep methods by providing a one-on-one or small classroom instruction with a priority focus on engaging teen or young adult parents. They will furthermore inform and educate 600 individuals regarding the issue via distribution of brochures and brief interventions at health fairs, job fairs, car seat installation events and other settings. Additionally, there will be 5,000 community members reached via local traditional media and community newsletters and 10,000 reached via social media regarding safe sleep practices. Goal 2 is to prevent the death of youth from suicide by coordinating with Nye County School District for the delivery of signs of suicide (SOS) screening education to 400 students in Nye and Esmeralda counties. They will also educate community members on suicide prevention and mental health awareness through local TV shows and radio interviews, as well as disseminating information on local social media to create discussion. They will continue to partner with Nye County School District and the suicide prevention club established in 2020 at Pahrump Valley High School. The club will be based on the Bring Change to Mind model. They will engage youth and educators to lead awareness and reduce stigma

associated with mental health. They will reach 300 individuals with messaging at Pahrump Valley High School. The program will be replicated at other high schools in Nye and Lincoln counties and will recruit and contract with a school employee to serve as club advisor in each school. Their funding request includes personnel, travel/training, operating, equipment, contractual, other, and indirect costs. The personnel request is \$13,093.08, which will be used for 4 salaries. Traveling and training costs is \$3,039.00. Operating costs is \$7,322.05, which includes office supplies, communications, rent, and utilities. The equipment cost is \$1,500.00 is for a computer. The contractual cost is \$8,100.00, which includes salaries for 3 high school advisors for the student suicide prevention clubs. The indirect cost is \$3,314.00 and an additional cost of \$1,600.68 for printing, licensing fees, and supplies for the prevention club. The subcommittee liked that this application met all of the identified criteria, however, were concerned about the increase in the funding request despite not having an increased number in projected numbers served.

The next applicant is the Suicide Prevention Network, requesting \$96,615.56. The Suicide Prevention Network provide suicide awareness, prevention, intervention, education, and support services at no cost to the communities they serve. These communities include Douglas County, Carson City, and the surrounding areas. This agency is currently a recipient of the public awareness funds. The Suicide Prevention Network provides support for those considering suicide and those who have lost someone to suicide; education and training in the home, workplace, and schools for the prevention of suicide; community awareness events to promote prevention and intervention; grief support groups, PTSD support groups, teen peer support groups; and services for individuals and families as well as for law enforcement and first responders. The Suicide Prevention Network will use an upstream prevention approach by reducing risk factors and increasing protective factors. Protective factors include contact and a positive relationship with a caring and trusted adult, sense of connections to school and community, knowing where to get help, coping skills, and positive self-esteem. Additionally, the goal is to develop competent communities where everyone will know where to get help for themselves and for someone else in need. The Suicide Prevention Network will provide 12-24 sessions focusing on suicide awareness, prevention and intervention, mental wellness, positivity, resilience, and coping skills. Sessions will include in-person presentations, discussions, trainings, and, if needed, podcasts and Facebook Live. The targeted populations will include school age children, community members at large, community businesses, and other non-profit organizations involved with youth and families. The funding request is broken into personnel costs, travel and training costs, operating costs, and other costs. The personnel cost is \$34,944.00, which will cover 2 salaries. The travel and training cost is \$375.00. The operating cost is \$51,612.00 and includes rent, office supplies, program supplies, and utilities. The other cost is \$9,684.56 and includes printing services, copier lease, and insurance. The subcommittee thought that the strengths of this application were their approach to prevention and The Suicide Prevention Network's partnership with the community. The subcommittee, however, would have liked more detail regarding their budget and how its programs are evidenced based.

The next applicant is Washoe County Human Services Agency, requesting \$53,000.00. The mission of Washoe County Human Services Agency is to promote the health, safety, and well-being of children, adults, and seniors who are vulnerable to abuse, neglect, and exploitation. Through Children's Services, Washoe County Human Services Agency supports and educates families and the community to ensure that children's basic health and safety needs are met in their primary family or other permanent setting. They are current recipients of public awareness funding. They propose to continue a multi-faceted community outreach in order to decrease child deaths in Washoe County caused by unsafe sleep environments. This campaign is designed to educate the public about best practices when it comes to putting a baby safely to sleep, as well as help connect community members to resources for additional

information and support. Washoe County Human Services Agency's first goal is to decrease child deaths caused by unsafe sleep environments by raising awareness about infant safe sleep practices throughout Washoe County with an emphasis on younger parents and parents-to-be, ages 18 to 34. They plan to contract with Lamar Advertising for placement of 50 billboards in the greater Reno/Sparks area; purchase advertising space/post boosts on social media platforms promoting safe sleep habits; and contract with a local movie theater to run a safe sleep awareness public service announcement prior to movie trailers. The second goal is to decrease child deaths caused by unsafe sleep environments by leveraging National Safe Sleep Awareness Month, October, to implement a concentrated month-long awareness campaign promoting infant safe sleep habits. They plan to partner with local commercial television stations and government cable channels to run a public service announcement throughout the year with an emphasis on the month of October; promote Safe Sleep Awareness Month through news releases to local television and print media outlets, guest appearances on local television and radio stations and reporter feature stories for the morning and evening news; contract with the Regional Transportation Commission for exterior vinyl sign placement on two public buses to be displayed during October; and contract with a local radio station group to air a public service announcement promoting infant safe sleep habits throughout the month of October. The funding request is broken down into contractual costs and other costs. The contractual cost is \$36,500, which includes \$1,500 to RTC, \$12,000 to movie theaters, \$3,000 for radio air space, and \$10,000 for TV air space. The other cost is \$16,500, which will be used for billboard vinyl and boosting of social media posts. The subcommittee thought that the strengths of this application was its detail, but were concerned with its concentration on social media, as it hard to tell between causation and correlation. Last year, Washoe County Human Services Agency requested and received \$35,000.

Jessica Freeman stated that after reviewing all of the above applications, the subcommittee determined that it was not possible to fully fund all applicants and came up with three different options for funding. Option 1 was to prioritize applicants that serve Rural Nevada, as that area is generally considered to be service poor. Option 2 is to prioritize applicants based on size population served, which would ultimately prioritize Clark County since it has the largest population in the state. Option 3 is to prioritize applicants based on population served, but making sure to reduce funding for applicants that are government agencies, since they have multiple avenues for receiving funding. Jessica stated that the subcommittee recognized that reducing the amount rewarded to applicants from what they requested might reduce their ability to execute their proposed plans. She stated that after the Executive Committee made a decision, a letter would be sent to each applicant to confirm that they would still be able to move forward with the proposed awarded amount. Jessica stated that the larger Executive Committee was also able to vocalize additional options besides the three options proposed by the subcommittee, but that they would have to ensure that the total amount awarded did not exceed \$200,000.00. Richard Egan stated that he would prefer the funding be directed towards already existing programs that could continue to exist after public awareness funding ran out. Jessica stated that the subcommittee considered this, however, that it was too labor intensive to determine whether each applicant would continue to be viable after public awareness funding ran out due to the large amount of applicants this year. Desiree Mattice agreed that sustainability was a very important concern that the Executive Committee should consider. Jessica stated that the subcommittee was working on improving the application to better determine this as well as other details. Additionally, Jessica stated that the applicants would be required to provide the Executive Committee with an end of year report, which will help determine whether the applicant should receive funding next year. Desiree stated that her biggest concern was that if the applicants did not receive the amount they requested, then they would not be able to properly execute their proposals or access the resources they needed. Richard Egan stated that he would recommend either Option 1 or Option 3. Denise Tyre, from Washoe County, stated that,

especially for public awareness campaigns, options targeting the largest population would make the most sense. Michelle Sandoval also raised a concern that if applicants did not receive their requested amount, then they would not be able to complete their goals. She stated that she would almost prefer a fourth option that would fully fund some applicants and give no funding to others. Jessica stated that this option was available, but that the Executive Committee would have to come up with amounts to fund each applicant. She said that each applicant did receive other funding, as this information was requested in their application. Jessica reminded the Executive Committee that one of the subcommittee's biggest concern for multiple applicants was their increase in funding requested without an increase in numbers served. Ryan Gustafson, from Washoe County HSA, asked if each applicant's breakdown of funding was scalable, and therefore able to be adjusted if the amount approved was less than the amount requested. He stated that Washoe County HAS's funding was scalable and that they would be able to work with an amount that was less than what they requested. Tim Burch stated that Clark County DFS would also be able to modify their funding breakdown in order to work with whatever funding amount was awarded. With this in mind, Michelle Sandoval stated that she would then prefer to go with one of the three options suggested by the subcommittee, as it seemed that the applicants would be able to work with awarded funding amounts that were less than what they requested. Desiree Mattice agreed and stated that she would prefer Option 3. Ryan Gustafson, from Washoe County, asked if the Executive Committee could consider an option where the amount awarded was proportional to the amount requested. Jessica stated that this option was also available, but that a member of the Executive Committee would have to do the math for this option in order for the rest of the committee to consider it. Ryan stated that he also thought that the options suggested by the subcommittee were all reasonable and that Washoe County would be able to get behind any option that the Executive Committee selected. Jessica stated that this was the first year where the Executive Committee had to reduce funding requests for all applicants. In previous years, the committee had been able to fully fund most applicants and only reduce funding for a few. The members voted on the three options and the outcomes are listed below:

- Option 1: Kathie McKenna, Michelle Sandoval
- Option 2: Christine Eckles, Vickie Ives, Margarita DeSantos, Sheri McPartlin, Stephanie Herrera
- Option 3: Desiree Mattice, Jennifer Spencer

Based on the votes, Option 2 was selected.

MOTION: Made by Vicki Ives, seconded by Sheri McPartlin, to approve the Option 2 funding request, which prioritizes applicants based on population served.

Kathie McKenna opposed. Richard Egan, for Misty Allen, abstained.

6 YAY, 1 NAY, 1 ABSTAIN.

MAJORITY VOTE; MOTION CARRIED.

4. For Possible Action: Discuss and approve the response letter and next steps to the 2020 Quarter 4 recommendation.

Margarita DeSantos stated that the Clark CDR team recommended that health insurance policies should not prevent individuals from filling prescriptions for mental health or physical health issues. At the February 2022 meeting, it was approved to send this recommendation via letter to the Interim Health Committee. The letter included the following bullet points:

- What is the specific ask?
- Do we know of specific NRS/NACs that will need to be changed?

- Do we believe that this will be supported by other agencies?

At the May 2022 Executive Committee meeting, it was decided that the letter should be revised to include the specific ask and any relevant statutes. Margarita said that the letter will be sent through the proper channels once approved. Jessica Freeman stated that, in her research, there was no specific NRS/NAC that would support prior authorization. Given that, Jessica suggested that the committee remove the sentence regarding NRS/NACs. Jessica stated that the deadline to get the letter to the Interim Health Committee was August 18, 2022. After reviewing the background of the recommendation and why it was formed, committee members agreed to add the following sentence to the letter: “Prior authorization could create an unnecessary delay in the ability to obtain critical prescribed medications in a timely manner”.

Jessica asked the committee again if they thought they should remove the sentence about NRS/NACs; Margarita DeSantos agreed.

MOTION: Made by Richard Egan, seconded by Kathie McKenna, to approve the letter to the Interim Health Committee asked discussed above.

UNANIMOUS VOTE; MOTION CARRIED.

5. Final Public Comment

No comments.

6. Adjournment

The next Executive Committee meeting will be held on August 17, 2022, at 10am. Margarita DeSantos requested a motion to adjourn the meeting.

MOTION: Made by Stephanie Herrera, seconded by Richard Egan, to adjourn the meeting.

UNANIMOUS VOTE; MOTION CARRIED.

The meeting was adjourned at 12:33 PM.